

Contracts Update**SUMMARY**

This report provides an update on the Authority's various waste treatment arrangements and procurements.

RECOMMENDATION(S)

- 1) *The Authority is asked to note the information within this report; and*
- 2) *Delegate contract award decisions for the Food, Organics and Haulage Contracts to the Managing Director and Chief Technical Officer in consultation with the Chair.*

1. Introduction

The waste treatment contracts managed by WLWA deliver Policy 6 of the Authority's Joint Municipal Waste Management Strategy - "West London Waste Authority and constituent boroughs will seek a residual waste management solution in accordance with the waste hierarchy that presents value for money and offers reliability in the long term".

2. West London Residual Waste Services Contract

Since the September Authority meeting the Residual Waste Service Contract has been operating smoothly. The SERC EfW has achieved its longest period of uninterrupted operation at 58 days. On the 14th December, the contract will have its one year anniversary of full services.

3 – 5 – See Part 2**6. Procurements**

As Members may be aware the existing contracts for food, organics and haulage services all terminate on the 31st March 2018. To ensure that the procurements are marketed properly Officers have invested time in understanding the market before developing the procurement documents. As a result it is envisaged that these procurements will be competitive to ensure value for money for the Authority and boroughs. The Procurement Team from the London Borough of Harrow has provided advice and guidance of the structure of the procurement documents and is enabling the Authority to utilise an e-Tendering portal for the first time. Following feedback back from potential contractors it is proposed that the Authority stagger the roll out of its procurements to allow contractors to fully resource the development of their tenders. Table 1 shows the indicative timetables

Table 1 – Procurements timetables

Timetable	Food waste	Haulage and organics
OJEU Contract Notice sent for publication	2 November 2017	6 December 2017
Issue of Invitation to Tender (ITT) commences	2 November 2017	6 December 2017
Deadline for clarifications	1 December 2017	10 January 2018

Timetable	Food waste	Haulage and organics
Deadline for submission	09:00 on 13 December 2017	09:00 on 24 January 2017
Evaluation of tenders	13 December 2017 – 17 January 2018	24 January 2017 – 17 February 2018
Presentation / clarification meeting deadline for shortlisted Tenderers (if required)	w/c 8 January 2018	N/A
Contract award decision	End January 2018	End February 2018
Contract signed	28 February 2018	28 March 2018
Contract start date (including allowance for Alcatel standstill) period)	1 April 2018	1 April 2018

As shown in table 1 it will not be possible to evaluate tenders and report back to Members at the January 2018 Authority Meeting (a verbal update will be provided). A decision needs to be made before the March Authority Meeting to provide contractors enough time to mobilise for the start of services on the 1st April 2018. Therefore it is recommended that Members delegate the award decisions to the Managing Director and Chief Technical Officer in consultation with the Chair. A report will be circulated to Members outlining the results of the procurements and selected Tenderers.

7. Dynamic Purchasing System (DPS)

The OJEU notice for the DPS is anticipated to be issued by before Christmas 2017. As members are aware the DPS is a modern version of a procurement framework and should allow the Authority and its constituent boroughs to procure services with greater, speed and flexibility in future as the Authority will not have to issue OJEU notices. It is anticipated that the first contract procured through this system will be a textile collection contract for several boroughs.

8. Risk

Any risks associated with a contract are recorded on the Authority's risk register. This is reviewed by the WLWA Officers and reported to the Audit Committee.

9. Financial Implications

The approved 2018/19 budget has estimated new contract rates.

10. Staffing Implications

There are no direct staffing issues arising from this report.

11. Health and Safety Implications

None

12. Legal Implications

None

13. Joint Waste Management Strategy Implication

The contracts mentioned in this report meet the Authority's Joint Waste Management Strategy policies listed below:

Policy 5: West London Waste Authority and its constituent Boroughs will reduce biodegradable municipal waste landfilled with regard to the Landfill Allowance Trading Scheme.

Policy 6: West London Waste Authority and constituent Boroughs will seek a residual waste management solution in accordance with the waste hierarchy, that presents value for money and that offers reliability in the long term.

Policy 7: The West London Waste Authority and constituent Boroughs will seek to provide waste management services that offer good value, that provide customer satisfaction and that meet and exceed legislative requirements.

Policy 8: The West London Waste Authority and constituent Boroughs will work together to achieve the aims of this strategy and are committed to share equitably the costs and rewards of achieving its aims

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